

TOP PRIORITY

**OFFICE OF THE CHIEF ELECTORAL OFFICER,
ANDHRA PRADESH & TELANGANA
South 'H' Block, Secretariat, Hyderabad.**

Memo No.3056/Elecs.E/A3/2016-21

Dated: 05.11.2016

Sub:- Denovo preparation of Electoral Rolls of Mahabubnagar-Ranga Reddy-Hyderabad Teachers' Constituency of Telangana Legislative Council with reference to 01.11.2016 as the qualifying date – Enrolment of teachers of private unaided and aided schools - Countersignature by the District Educational Officer or the equivalent officer - Reg.

Ref:- 1)This Office Memo No.3056/Elecs.E/A3/2016-1, dt.29.09.2016
2)This Office Memo No.3056/Elecs.E/A3/2016-6, dt.15.10.2016
3)ECI Lr.No.30/LC/INST/ECI/FUNC/ERD-ER/2016, dt.21.10.2016
4)This Office Memo No.3056/Elecs.E/A3/2016-9, dt.24.10.2016
5)This Office Memo No.3056/Elecs.E/A3/2016-20, dt.04.11.2016

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The attention of the District Election Officers and Electoral Registration Officers of Council Constituencies noted in the address entry is invited to the references cited. In the reference fifth cited, it has been clarified that the Countersigning authorities can verify any one of the supporting documents in support of Service Certificate issued by the Head of the Institutions for countersignature by the Countersigning Authorities, in which the Attendance Register is mentioned as one of the documents among others.

The School Education Department has informed that the Attendance Registers maintained by the Private Unaided Institutions do not get inspected regularly and countersigned at regular intervals by the Inspecting Officers, hence, Attendance Registers which are countersigned by the Competent Authorities only be accepted.

In view of the above, the countersigning authorities should verify any of the supporting document viz GPF / EPF, if applicable, attendance register countersigned by the competent authorities, statement of their Bank Account indicating salary payments, for satisfying himself / herself about the service certificate issued by the Head of the Institution before countersigning on the certificate. In case of Attendance Register, those registers which are countersigned by the Competent Authorities only may be accepted for verification.

The District Election Officers / Electoral Registration Officers are, therefore, requested to bring the above instructions to the notice of all concerned

**BHANWAR LAL,
CHIEF ELECTORAL OFFICER &
E.O. SPL.CHIEF SECRETARY TO GOVT.**

To
The Collectors & District Election Officers of Prakasam, Nellore, Chittoor, Kadapa, Anantapur and Kurnool districts of Andhra Pradesh, Mahabubnagar & Ranga Reddy districts in Telangana
The Commissioner, GHMC & DEO, Hyderabad
The Electoral Registration Officer, Prakasam-Nellore-Chittoor Teachers' Constituency & District Revenue Officer, Chittoor
The Electoral Registration Officer, Kadapa-Anantapur-Kurnool Teachers' Constituency & District Revenue Officer, Anantapur
The Electoral Registration Officer, Mahabubnagar-Ranga Reddy-Hyderabad Teachers' Constituency & Addl. Commissioner (Elections), GHMC, Hyderabad
Copy to the Countersigning Authorities **through** District Election Officers concerned.
Copy to School Education (SE.Genl) Dept., TS Secretariat.

//Forwarded :: By Order//


SECTION OFFICER