

TOP PRIORITY

OFFICE OF THE CHIEF ELECTORAL OFFICER, TELANGANA
South 'H' Block, Secretariat, Hyderabad.

Memo No.3056/Elecs.E/A3/2016-18

Dated: 02.11.2016

Sub:- Denovo preparation of Electoral Rolls of Mahabubnagar-Ranga Reddy-Hyderabad Teachers' Constituency of Telangana Legislative Council with reference to 01.11.2016 as the qualifying date – Enrolment of teachers of unaided and aided schools - Countersignature by the District Educational Officer or the equivalent officer - Reg.

Ref:- 1)This Office Memo No.3056/Elecs.E/A3/2016-1, dt.29.09.2016
2)This Office Memo No.3056/Elecs.E/A3/2016-6, dt.15.10.2016
3)ECI Lr.No.30/LC/INST/ECI/FUNC/ERD-ER/2016, dt.21.10.2016
4)This Office Memo No.3056/Elecs.E/A3/2016-9, dt.24.10.2016

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The attention of the District Election Officers & Collectors of Mahabubnagar & Ranga Reddy in Telangana and the Commissioner, GHMC & DEO, Hyderabad and the E.R.O. of Mahabubnagar-Ranga Reddy-Hyderabad Teachers' Constituencies is invited to the references cited.

They are informed that the Commissioner of Intermediate Education, Commissioner of Technical Education, Commissioner of Collegiate Education and (11) Universities under the control of High Education Department of Government of Telangana have identified the officers, who will countersign on the service certificate issued by the Head of the Educational Institution in connection with enrolment as voters in Teachers' Constituencies and issued necessary instructions to all concerned. Copies of the same are enclosed herewith.

The District Election Officers / Electoral Registration Officer are, requested to bring the above instructions to the notice of all concerned and also to all the Heads of Institutions under their jurisdiction / District Educational Officers / the equivalent officers of the Intermediate / Collegiate Education Department in respect of Intermediate / Degree Colleges / Universities for countersigning the certificates issued by the Heads of Institutions.

BHANWAR LAL,
CHIEF ELECTORAL OFFICER &
E.O. SPL.CHIEF SECRETARY TO GOVT.

To

The Collectors & District Election Officers of Mahabubnagar & Ranga Reddy districts(w.e)

The Commissioner, GHMC & DEO, Hyderabad (w.e)

The Electoral Registration Officer, Mahabubnagar-Ranga Reddy-Hyderabad Teachers' Constituency & Addl.Commissioner (Elections), GHMC, Hyderabad (w.e)

//Forwarded :: By Order//


SECTION OFFICER

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OFFICE OF THE COMMISSIONER OF INTERMEDIATE EDUCATION
TELANGANA :: HYDERABAD

Memo.No.Ser.I-1/Spl./2016

Dated:- 24.10.2016

Sub:- INTERMEDIATE EDUCATION – De-novo preparation of Electoral Rolls of 1 Teachers' Constituency of Telangana Legislative Council with reference to 01.11.2016 as the qualifying date – Nomination of Counter-Signed Officer on the certificates – Regarding

- Ref:- 1) Government Memo.No.685/OP&MC/A2/2016, Higher Education [OP] Department, dated 22.10.2016 by the Joint Secretary to Government, Higher Education [TE] Department, Telangana Secretariat, Hyderabad
- 2) Government Memo.No.6851/OP&MC/A2/2016, Higher Education [OP] Department, dated 22.10.2016 by the Special Chief Secretary to Government, Higher Education [TE] Department, Telangana Secretariat, Hyderabad

The attention of the District Intermediate Education Officers in the State is invited to the Government memos in the reference 1st and 2nd cited, wherein the Government has requested to specify the officer, who will be the countersigning authority in respect of Government Junior Colleges/ Private Aided Junior Colleges/ Private Unaided Junior Colleges for countersigning the service certificates of the teachers issued by the Head of the Institutions, under the control of Department of Intermediate Education for preparation of Electoral Rolls of 1 Teachers' Constituency of Telangana Legislative Council. Further, it is requested by the Government that, the officer may verify the evidences of attendance of these Teachers, the payment of their salaries in the bank accounts etc., as a suggestion. The entire process of Registration of voters is getting completed by 05.11.2016.

In this regard, the Commissioner of Intermediate Education hereby nominate the District Intermediate Education Officers to verify and countersign the service certificates issued by the Principals of Government Junior College/ Private Aided Junior Colleges/ Private Unaided Junior Colleges in their jurisdiction.

The District Intermediate Education Officers shall verify and countersign the service certificates issued by the Principals in accordance with the instructions issued in the Government memo., in respect of teaching staff of Government/ Aided and duly verifying the evidences of attendance and the payment of salaries in the bank accounts and staff bio-data in Board of Intermediate Education website etc., in respect of teaching staff of Private Unaided Junior Colleges in their jurisdiction.

The receipt of this memo., shall be acknowledged.

**Sd/- DR.A.ASHOK,
COMMISSIONER OF INTERMEDIATE EDUCATION**

To
The District Intermediate Education Officers in the State
Copy to the Regional Joint Director of Intermediate Education, Warangal
Copy submitted to the Special Chief Secretary to Government, Higher Education [IE] Department, Government of Telangana, Hyderabad for information
Spare-1

//true copy attested//

For COMMISSIONER OF INTERMEDIATE EDUCATION

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**GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION**

Memo No. E3/8682/2016

Dated: 24.10.2016

Office of the
Commissioner of Technical Education,
Telangana :: Hyderabad.

Sub: Technical Education - De-novo preparation of Electoral Rolls of 1 Teachers' Constituency of Telangana Legislative Council with reference to 01.11.2016 as the qualifying date - Nomination of Counter Signed Officer on the certificates - Reg.

Ref: 1. Govt.Memo No.6851/OP&MC/A2/2016, HE (OP) Dept., Dt:22.10.2016 by the Joint Secretary to Government, HE (TE)Dept, Telangana Secretariat, Hyderabad.

2. Govt.Memo No.6851/OP&MC/A2/2016, HE (OP) Dept., Dt:22.10.2016 by the Special Chief Secretary to Government, HE (TE)Dept, Telangana Secretariat, Hyderabad.

The attention of the Regional Joint Director, Hyderabad is invited to the Government memos in the reference 1st & 2nd cited, wherein the Government has requested to specify the officer, who will be the countersigning authority in respect of Engineering colleges and Polytechnic colleges for counter signing the service certificates of teachers issued by the Head of the institutions, under the control of Department of Technical Education, for preparation of Electoral Rolls of 1 Teachers' Constituency of Telangana Legislative Council. Further, it is requested by the Government that the officer may verify the evidences of attendance of these teachers, the payment of their salaries in their bank accounts etc., as a suggestion. The entire process of Registration of voters is getting completed by 05.11.2016.

In this regard, the Director of Technical Education here by nominate the Regional Joint Director of Technical Education, Telangana, 7th Floor, Gagan Vihar, Nampally, Hyderabad for counter signing the service certificates of teachers working in Government/ Aided / Private Unaided Polytechnics including 2nd shift Polytechnics in existing Engineering colleges and also Private Un-Aided Engineering colleges.

Therefore, the Regional Joint Director of Technical Education is here by instructed to countersign the service certificates of the above teachers in accordance to Government memo, duly verifying the evidences of attendance and the payment of their salaries in their bank accounts etc., as a suggestion.


receipt
The request of the memo shall be acknowledged by return of post.

Encl: As above

Sd/-U.V.S.N.MURTHY.
DIRECTOR (I/c)

To

1. The Regional Joint Director of Technical Education,
Telangana, 7th Floor, Gagan Vihar, Nampally, Hyderabad
2. All the Principals of Government/ Aided / Private Unaided Polytechnics including 2nd shift Polytechnics in existing Engineering colleges and Private Un-Aided Engineering colleges in Telangana State
3. Copy to the Secretary, SBTET, Telangana, Hyderabad for information
4. Copy submitted to the Special Chief Secretary to Government,
Higher Education (TE) Department, Telangana Secretariat, Hyderabad.


for DIRECTOR
24/10/16
24/10/16

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GOVERNMENT OF TELANGANA

Office of the
Commissioner of Technical Education,
Telangana ::Hyderabad.

Memo No. E3/8682/2016

Dated:28.10.2016

Sub: Technical Education - De-novo preparation of Electoral Rolls of 1 Teachers' Constituency of Telangana Legislative Council with reference to 01.11.2016 as the qualifying date - Nomination of Counter Signed Officer on the certificates - Reg.

- Ref: 1. Govt.Memo No.6851/OP&MC/A2/2016, HE (OP) Dept., Dt:22.10.2016 by the Joint Secretary to Government, HE (TE)Dept, Telangana Secretariat, Hyderabad.
2. Govt.Memo No.6851/OP&MC/A2/2016, HE (OP) Dept., Dt:22.10.2016 by the Special Chief Secretary to Government, HE (TE)Dept, Telangana Secretariat, Hyderabad.
3. DTE' s Memo No. E3/8682/2016, Dated: 24.10.2016

In continuation of this office memo, under reference 3rd cited, the Regional Joint Director of Technical Education, Telangana, 7th Floor, Gagan Vihar, Nampally, Hyderabad is directed to counter sign the service certificates of teachers working in Government/ Aided / Private Unaided Polytechnics including 2nd shift Polytechnics in existing Engineering colleges only.

Further it is directed that, the Regional Joint Director of Technical Education, Hyderabad has to countersign the service certificates of the above teachers in accordance to Government memo 1st & 2nd cited, duly verifying the evidences of attendance, the payment of their salaries in their bank accounts and the bio-data of the faculty available with State Board of Technical Education & Training (SBTET), Telangana, Hyderabad, which is the affiliating authority for Private Un-aided Polytechnics.

The receipt of the memo shall be acknowledged.

Encl: As above

Sd/-U.V.S.N.Murthy
DIRECTOR (I/c)

To

1. The Regional Joint Director of Technical Education,
Telangana, 7th Floor, Gagan Vihar, Nampally, Hyderabad
2. All the Principals of Government/ Aided / Private Unaided Polytechnics
including 2nd shift Polytechnics in existing Engineering colleges in Telangana State
3. Copy to the Secretary, SBTET, Telangana, Hyderabad for information and
necessary action.
4. Copy submitted to the Special Chief Secretary to Government,
Higher Education (TE) Department, Telangana Secretariat, Hyderabad.


for DIRECTOR

28/10/16

Proc.Rc. No.435/Ser.I.1/2016

Dt.26.10.2016

Sub:- HIGHER EDUCATION DEPARTMENT -COLLEGIATE EDUCATION - Government Degree Colleges, Private Aided Degree Colleges, Private Degree Colleges - De-novo preparation of Electoral Rolls of 1 Teachers' Constituency of Telangana Legislative Council with reference to 01.11.2016 as the qualifying date - Specification of the Officers for countersigning on the Certificates - Orders - Issued.

Read:-1) Govt.Memo No.6851/OP&MC/A2/2016, Dated 22.10.2016 **(copy enclosed)**.
2) Proc.Rc. No.435/Ser.I.1/2016, Dt. 24.10.2016
3) Letter No.6969/UE/2016-1, Dated 24.10.2016 of the Spl.Chief Secretary to Govt., H.E Dept., T.Secretariat, Hyderabad addressed to the Vice Chancellors of Universities in T.S.

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1. The Government in reference first cited, stated that every person who is a citizen of India, and is ordinarily resident in the constituency and has, within the six years immediately before 1st November, 2016 been engaged for total period of lead three years in teaching in any of the educational institutions, within the State specified to be not lower in standard than that of a Secondary School is eligible to be included in the electoral roll. Every application in Form 19 by a person seeking enrolment in Teacher's Constituency shall be accompanied by a certificate from the Head of the Educational Institution certifying the engagement of the person concerned as a teacher for a total period of three years with in the last preceding six years. The said period may be either in one continuous spell or in broken spells and further, may be either in one institution or more institutions, but all such institutions must be specified by the State Government.
2. Therefore, it is immaterial whether a person, who has been so engaged in teaching for a total period of three years in one or more specified education institutions, has been employed in those institutions as teacher on regular basis or on ad-hoc basis but he should be whole time teacher (even if there is no sanctioned post) and not engaged on a part-time basis as the condition for three years engaged on a part-time basis as the

P.T.O

Condition for three years engagement in teaching cannot be fulfilled by a part-time teacher. Part-time teachers are not eligible for enrolment in the electoral rolls for Teachers constituency.

3. In this connection, the Govt., requested to furnish information on their Officers whom they have identified as Countersigning Authorities under intimation to the Govt.
4. Instructions earlier issued in reference second read above stand cancelled.
5. The Principals of GDCs shall issue Service Certificates only with respect to Government Degree Colleges. Countersigning of Certificates will be done by Principals of ID.Colleges. The Service Certificates issued by the Correspondent/Principal of Aided Degree Colleges for Grant in aid Teaching Staff may be countersigned by Identified College Principals.
6. Regarding Private Unaided Degree Colleges and Unaided Staff of Pvt.Aided Colleges, Principals of GDCs shall not issue any Certificate or Counter Sign Service Certificates. Related to Staff of Pvt.unaided Colleges, as they shall be issued by concerned Universities.
7. As this is made amply clear by the Govt., in their Letter at reference 3rd read above, addressed to the V.Cs of Universities in State to specify the Officers, who will be 'Countersigning' authorities in r/o.the University Colleges and Affiliated Colleges. The V.Cs were requested by the Govt., to issue instructions to all such Officers for 'Countersigning' the Certificates issued by the Heads of Educational Institutions, upon satisfying themselves regarding the services indicated of the Teacher under intimation to the Govt.
8. In view of above, the instructions issued in paras 5 to 7 shall be followed by the Principals of Identified Government Degree Colleges in the 30 Districts in the State in connection with the preparation of electoral rolls of Teachers Constituency. Identified to countersign on the service certificate of the applicant issued by the Head of the Institutions in respect of Government Degree Colleges & Grant in aid post of Private Aided Degree Colleges only. Regarding Service Certificate of unaided Lecturers in Pvt.Aided Colleges, the University concerned are competent authority.
9. While countersigning on the service certificates, the instructions mentioned below may be followed.

(Continued page 3)

- 1) Service Certificates of full time Lecturers of Govt.Colleges and Service Certificates of full time Lecturers in Grant in aid in Private Aided Colleges shall only be examined & Counter signed.
- 2) Evidence of Attendance and the payment of their salaries in their Bank accounts of these Teachers etc., may be verified.
- 3) Any other evidence like S.R etc., may be examined to confirm or Countersign whenever required.
- 4) In case of any dispute or discrepancy or indefinite evidence may be referred to RJDCE, Warangal immediately.

Therefore, all the Principals of Identified GDCs & RJDCE, Warangal are requested to scrupulously follow the guidelines issued as the Electoral Rolls of 1 Teachers' Constituency of Telangana Legislative Council with reference to 01.11.2016 as the qualifying date is time bound as stipulated by Election Commission of India.

The receipt of these orders should be acknowledged by return of post.

Sd/- A.VANI PRASAD.,
COMMISSIONER OF COLLEGIATE EDUCATION

To
The Principals of Identified Colleges in the State viz.,
Sri/Smt.

- 1) Sri P.Ashok, Principal(FAC), GDC(M), Adilabad.
- 2) Sri P.Nithin, Principal(FAC), SRR.GDC, Karimnagar.
- 3) Sri U.Veerabhadraiah, Principal, GDC (M), Khammam.
- 4) Smt.V.Vijaya Lakshmi, Principal, K.GDC, Hanamkonda, Warangal.
- 5) Sri G.Yadagiri, Principal, MVS.GDC, Mahabubnagar.
- 6) Sri B.Rajendra Kumar, Principal(FAC), Tara GDC, Sangareddy, Medak District
- 7) Sri R.Nagender Reddy, Principal, Nagarjuna Govt.College, Nalgonda.
- 8) Sri P.Rammohan Reddy, Principal (FAC), Girraj GDC, Nizamabad.
- 9) Sri Ch.Prasad, Principal, GDC, Kukatpally, R.R.District.
- 10) Sri Ch. Narayana Reddy, Principal, GDC, Mancherial, Mancherial District
- 11) Sri Ch.Shiva Prasad, Principal (FAC), GDC, Nirmal, Nirmal District
- 12) Dr.K.Kishan, Principal (FAC), SKNR.GDC, Jagitial, jagitial District
- 13) Sri P.Dada Salam, Principal (FAC), GDC, Godavarikhani, Peddapalli District
- 14) Sri Laxmi Narasaiah, Principal (FAC), GDC, Agraharam, Rajanna (Siricilla) District
- 15) Sri N.Gopi, Principal (FAC), GDC, Bhadrachalm, Bhadradri District
- 16) Dr. B.Chandramouli, Principal, GDC, Narsampet, Warangal District(Rural)
- 17) Dr. A.Srinath, Principal (FAC), GDC, Bhoopalapalli, Jaya Shankar (Bhoopalapalli) District

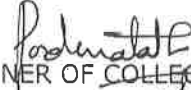
(Continued page 4)

- 18) Smt K.Kamala Christiana, Principal (FAC), GDC, Janagaon, Janagaon District
- 19) Dr. G.Poashaiah, Principal (FAC), GDC, Mahabubabad, Mahabubabad District
- 20) Sri S.Gangadhar, Principal (FAC), MALD.GDC, Gadwal, Jogulamba District (Gadwal)
- 21) Sri M.Madhu Sudan Sharma, Principal (FAC), GDC, Nagarkurnool, Nagarkurnool District
- 22) Dr. G.Raghunath Reddy, Principal, GDC(M), Wanaparthy, Wanaparthy District
- 23) Dr. Ch.Prasad, Principal, GDC, Kukatpally, Medchal District
- 24) Sri A.Srinivasa Reddy, Principal (FAC), GDC, Siddipet, Siddipet District
- 25) Sri A.Shankar, Principal (FAC), GDC, Kodad, Suryapeta District
- 26) Dr. A.Bhanu Prasad, Principal, GDC, Ramannapet, Yadadri District
- 27) Dr. C.Prabhakar, Principal, GDC, Kamareddy, Kamareddy District
- 28) Dr. A.Sri Ramulu, Principal, GDC, Hayathnagar, Ranga Reddy District
- 29) Dr. K.Rajender Prasad, Principal, GDC, Tandur, Vikarabad District
- 30) Dr. M.Manjulatha, Principal, Govt. City College Nayapul, Hyderabad.

Copy submitted to the Special Chief Secretary to the Government,
H.E Department, Government of Telangana State,
T.S.Secretariat, Hyderabad.

S.C.1

// TRUE COPY ATTESTED //


For COMMISSIONER OF COLLEGIATE EDUCATION

H.S.

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GOVERNMENT OF TELANGANA
HIGHER EDUCATION (UE) DEPARTMENT

Letter No.6969/UE/2016-1, Dated:24-10-2016.

From
The Special Chief Secretary to Government,
Higher Education Department,
Telangana Secretariat, Hyderabad.

To
The Vice-Chancellor,
Osmania University, Hyderabad / Kakatiya University, Warangal/ Palamuru
University, Mahabubnagar/ Mahatma Gandhi University, Nalgonda/ Satavahana
University, Karimnagar/ Telangana University, Nizamabad/ Potti Sreeramulu
University, Hyderabad/ Dr.B.R. Ambedkar Open University, Hyderabad,
Jawaharlal Nehru Technological University, Hyderabad/ Jawaharlal Nehru
Architecture and Fine Arts University, Hyderabad and Rajiv Gandhi University
of Knowledge Technologies, Hyderabad. (w.e).

Sir/Madam,

Sub:- Higher Education -Universities - Denovo preparation of Electoral
Rolls of 1 Teachers' Constituency of Telangana Legislative
Council with reference to 01-11-2016 as the qualifying date -
Schedule - Reg.

Ref:- Election Commission of India, New Delhi, Letter
No.37/LC/INST/ ECI/FUNC/ERD/ER/2016, dt.5-09-2016.

I am to invite your attention to the reference cited and inform you that every person who is a Citizen of India and is ordinarily resident in the Constituency and has, within the six years immediately before 1st November, 2016 been engaged for a total period of at least three years in teaching in any of the Educational Institutions, within the State specified to be not lower in standard than that of a Secondary School is eligible to be included in the Electoral Roll. Every application in Form 19 by a person seeking enrolment in Teachers' Constituency shall be accompanied by a Certificate from the Head of the Educational Institution certifying the engagement of the person concerned as a teacher for a total period of three years within the last preceding six years.

2. The engagement of a person in teaching in the specified Educational Institutions for at least three years within the preceding six year may be either in one continuous spell or in broken spells and further, may be either in one Institution or more Institutions, but all such Institutions must be specified by the State Government. Therefore, it is immaterial whether a person, who has been so engaged in teaching for a total period of three years in one or more specified Educational Institutions, has been employed in those Institutions as teacher on regular basis or on ad-hoc basis but he should be whole time teacher (even if there is no sanctioned post) and not engaged on a part-time basis as the condition for three years engagement in teaching cannot be fulfilled by a part-time teacher. Part-Time teachers are not eligible for enrolment in the Electoral Rolls for Teachers' Constituency.

3. In the light of the Order of the Hon'ble High Court of Allahabad (Lucknow Bench) dt. 5th March, 2008 in Writ Petition No.1269 (M/B) of 2008 (Madhyamic Vitta Viheen Vidyalaya Prabandhak Mahasabha Vs State of Uttar Pradesh), the Election Commission of India has instructed that the name of such teacher of Unaided Private School (if it is covered by the list of specified Educational Institutions) shall also be included in the Electoral Roll who intends to get his/her name enrolled in the voter list (i.e., Electoral Roll) of the Teachers' Constituency and approaches the ERO, after getting a Certificate/Counter

signature from the District Inspector of Schools that he/she is a bonafide teacher of the specified Educational Institution having the required length of service and whose standard is not below the standard of the Secondary School.

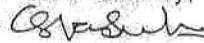
4. As such instructions were issued to the District Election Officers that the Certificate of the Head of the Educational Institutions Countersigned by the District Educational Officer or the equivalent Officer of the Intermediate /Collegiate Education Department in respect of Intermediate/ Collegiate /Universities should be considered enough by the ERO to determine the eligibility of the applicant. But, in case of any doubt, the Electoral Registration Officer has to cross-verify with the Heads of the Educational Institutions for satisfying the eligibility of an applicant on the basis of any record available with the Head of the Institutions besides Service Certificate issued by the Head of the Institution.

5. Certain Teachers' Unions have represented that the District Educational Officer are not countersigning on the Service Certificate issued by the Head of the Institutions in connection with the preparation of Electoral Rolls of Teachers' Constituency stating that no instructions were receive in this regard and requested to issue instructions to the District Educational Officers for Countersigning in respect of Private Un-aided Schools. They have also requested to specify the Officers, who will be Countersigning authorities, in respect of Junior Colleges, Degree Colleges, Medical, Engineering Colleges, Polytechnic Colleges, Universities and issue instructions to all concerned.

6. You are therefore requested to specify the Officers, who will be 'Countersigning' authorities in respect of the University Colleges and Affiliated Colleges and issue instructions to all such Officers for 'Countersigning' the Certificates issued by the Heads of Educational Institutions, upon satisfying themselves regarding the service indicated of the Teacher under intimation to the Government. These Officers may verify the evidences of attendance of these Teachers in the Private Un-aided Institutions, the payment of their salaries in their bank account etc., as a suggestion. They may examine any other evidence which you would like your 'Countersigning' Officer to see before 'Countersigning' these Certificates issued by the Principals of Un-aided Colleges.

7. You must inform to the Government the instructions issued in this regard to the Officers identified by you as 'Countersigning Authorities' urgently so that the same can be informed to the Election Commission of India since the entire process of Registration of Voters is getting completed by 05-11-2016.

Yours faithfully,



for SEPCIAL CHIEF SECRETARY TO GOVERNMENT

Copy to:-

The Registrar,

Osmania University, Hyderabad / Kakatiya University, Warangal/ Palamuru University, Mahabubnagar/ Mahatma Gandhi University, Nalgonda/ Satavahana University, Karimnagar/ Telangana University, Nizamabad/ Potti Sreeramulu University, Hyderabad/ Dr.B.R. Ambedkar Open University, Hyderabad, Jawaharlal Nehru Technological University, Hyderabad/ Jawaharlal Nehru Architecture and Fine Arts University, Hyderabad and Rajiv Gandhi University of Knowledge Technologies, Hyderabad (w.e)

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GOVERNMENT OF TELANGANA
HIGHER EDUCATION (UE) DEPARTMENT

Letter No.6969/UE/2016-02. Dated:28.10.2016. ✓

From
The Special Secretary to Government,
Higher Education Department,
Telangana Secretariat, Hyderabad.

To
The Vice-Chancellor,
Osmania University, Hyderabad / Kakatiya University, Warangal/
Palamuru University, Mahabubnagar/ Mahatma Gandhi University,
Nalgonda/ Satavahana University, Karimnagar/ Telangana University,
Nizamabad/ Potti Sreeramulu University, Hyderabad/ Dr.B.R.
Ambedkar Open University, Hyderabad, Jawaharlal Nehru
Technological University, Hyderabad/ Jawaharlal Nehru Architecture
and Fine Arts University, Hyderabad and Rajiv Gandhi University of
Knowledge Technologies, Hyderabad.

Sir/Madam,

Sub: Higher Education -Universities - Denovo preparation
of Electoral Rolls of 1 Teachers' Constituency of
Telangana Legislative Council with reference to 01-11-
2016 as the qualifying date - Schedule - Reg.

- Ref:** 1) Govt. Letter No.6969/UE/2016-01, dt.24.10.2016. ✓
2) From the Registrar, JNTUH Letter No.JNTUH/AAC/
Electoral Roles of Teachers/2016, dt.27.10.2016.
3) From the Registrar, Mahatma Gandhi University,
Nalgonda Lr.No.767/MGU/NLG/2016-17, dt.27.10.2016.
4) From the Registrar, Satavahana University, Karimnagar
Lr.No.SU/KNR/Estt./2016-17/778, dt.26.10.2016.
5) From the Registrar, Telangana University, Nizamabad
Lr.No.121/REG/TU/NZB/2016, dt.27.10.2016.
6) From the Registrar, PSTU, Hyderabad Lr.No.PSTU/CS/
R/2016, dt.27.10.2016.
7) From the Registrar, Dr.BRAOU, Hyderabad Lr.No.188/
Dr.BRAOU/RP/2016-17, dt.27.10.2016.

In continuation to the letter 1st cited above, the Registrar, Satavahana University in his letter 4th cited has informed that they have nominated Prof.M.Komal Reddy, Dean, CDC, Satavahana University, Karimnagar as the 'Counter Signing Officer' to verify the Certificates of the Teachers issued by the University Colleges and Affiliated Colleges. Similarly, the Registrar, Mahatma Gandhi University in his letter 3rd cited has informed that they have nominated Dr.Aluvala Ravi, Associate Professor & Director Academic Audit Cell of Mahatma Gandhi University, Nalgonda as 'Counter Signing Authority'. But, these Universities have not mentioned whether they are Counter Signing Authority for the University Colleges only or all the Affiliated Colleges also. Counter Signing Authority is needed mainly for the Affiliated Colleges.

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2. The Registrar, Telangana University in his letter 5th cited, has informed that they have nominated Prof.P.Kanakaiah, Principal of the University College of Arts & Sciences as the Counter Signing Authority. They have also not mentioned whether he is the Counter Signing Authority for the University Colleges only or for all the Affiliated Colleges also.

3. Meanwhile, the Jawaharlal Nehru Technological University, Hyderabad has issued instructions in the matter vide their letter 2nd cited. **A copy of this letter is enclosed. The Vice Chancellor, Jawaharlal Nehru Technological University, Hyderabad must instruct his Counter Signing Officers / Faculty about the conditions mentioned in the reference 1st cited also.**

4. Therefore, all the Vice-Chancellors of the Universities mentioned in the address entry are requested to issue similar instructions immediately nominating their Faculty Member as Counter Signing Authorities. **Before Counter Signing, these Faculty Members must verify all the aspects as mentioned in the letter enclosed regarding JNTU i.e., they must verify Enclosures to the Certificates issued by the Principals of Affiliated Colleges as follows:-**

1. Experience Certificate.
2. Evidence of Attendance of the Teacher.
3. Statement of payment of the salaries in the Bank Account of the Teacher
4. IT Traces/Form-16.
5. The Counter Signing Authority must verify the above and also the **staff Bio-Data as available in the University Faculty Portal**. Because the Private Educational Un-aided Institutions have to maintain the Record of their Faculty which they have to send to their Affiliating University.
6. **The other conditions as mentioned in the letter of the Government, dt.24.10.2016 addressed to all the Vice-Chancellors in the reference 1st cited must also be verified.**

5. Therefore, the Counter Signing Authorities must be identified by the Vice-Chancellors and the instructions issued in this regard **very urgently since the matter is delayed already**, with a copy to the Government, so that the Election Commission can be informed regarding the same, since the entire process of Registration of Voters has to be completed by 05.11.2016.

6. Regarding Dr.B.R.Ambedkar Open University, the letter received from the Registrar of the University in the reference 7th cited is found in order because they don't have any Affiliated Colleges. Prof.S.V.Rajasekar Reddy, Director (Academic) is the University Counter Signing Authority. But, the Vice-Chancellor of Dr.B.R.Ambedkar Open University must give clear instructions to Prof.S.V.Rajasekar Reddy regarding various aspects as mentioned in the above paras which he must check before he Counter signs.

Contd..3.

- 5 - 105

::3::

7. Similarly, the Vice-Chancellor, Potti Sree Ramulu Telugu University, Hyderabad in the reference 6th cited has also nominated his Registrar as the Counter Signing Authority. He should also be given clear instructions to verify the various aspects as mentioned in the above paras.


8. In the case of the RGUKT University, no letter is received from the Vice-Chancellor. As the University does not have any Affiliated Colleges, the Vice-Chancellor must identify and inform the Government about the Faculty Member who would be the Counter Signing Authority and before should verify the various aspects as mentioned in the above paras of this letter.

9. **No reply is received from the Vice Chancellors of Osmania University, Hyderabad / Kakatiya University, Warangal/ Palamuru University, Mahabubnagar/ Jawaharlal Nehru Architecture and Fine Arts University, Hyderabad. They are requested to take necessary action on the above urgently.**

10. **All the Vice Chancellors of the 11 Universities mentioned above are finally requested to nominate the Faculty / Officers for Counter Signing and give instructions as above immediately, under intimation to the Government by 29.10.2016.**

Any further delay in the matter will have to be viewed seriously as it is an important task of the Election Commission and the entire process has to be completed by 5.11.2016.

Yours faithfully,



For SPECIAL CHIEF SECRETARY TO GOVERNMENT

Encl: (1) Reference 1st cited
(2) Reference 2nd cited

Copy to:-

The Registrar,

Osmania University, Hyderabad / Kakatiya University, Warangal/
Palamuru University, Mahabubnagar/ Mahatma Gandhi University,
Nalgonda/ Satavahana University, Karimnagar/ Telangana University,
Nizamabad/ Potti Sreeramulu University, Hyderabad/ Dr.B.R.
Ambedkar Open University, Hyderabad, Jawaharlal Nehru
Technological University, Hyderabad/ Jawaharlal Nehru Architecture
and Fine Arts University, Hyderabad and Rajiv Gandhi University of
Knowledge Technologies, Hyderabad. (w.e)



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
(Established by JNTU Act, 2008)

Kukatpally, Hyderabad – 500 085, Telangana, India

Dr. N. YADIAH

B.E (OUCE), M.Tech, (IIT KGP), Ph.D (JNTU)
SMIEEE, FIE, FIETE, MSSI, MISTE

Professor of EEE &
REGISTRAR

Lr.No: JNTUH/UAAC/Electoral Rolls of Teachers/2016

Date: 27.10.2016

To
The Special Chief Secretary to Government,
Higher Education Dept,
Telangana Secretariat, Hyderabad

Respected Madam,

Sub: JNTUH – UAAC – Denovo preparation of Electoral Rolls of 1 teachers
constituency of Telangana Legislative Council – Information – Furnished Reg.

Ref: Lr No: 6969/UE/2016-1, dated: 24.10.2016 received from the Special Chief
Secretary to Government, HE Dept, Telangana Secretariat, Hyderabad.

With reference to the above, I am herewith furnishing the following details as desired by you. In this context, it is proposed that the following officers of the University are nominated District-wise (old) as countersigning authorities.

Sl No:	Name of the District	No. of colleges	Name of officers of the countersigning authorities
1.	Nalgonda	40	Principal, JNTUH CE, Hyderabad Vice-Principal, JNTUH CE, Hyderabad
2.	Ranga Reddy	138	Director, A & P, JNTUH; Director, UAAC, JNTUH Principal, JNTUH CEH Vice-Principal, JNTUH CEH
3.	Warangal	19	Director, Admissions, JNTUH
4.	Mahabub Nagar	07	Director, Admissions, JNTUH
5.	Hyderabad	18	Director, Admissions, JNTUH
6.	Adilabad	01	Principal, JNTUH CE, Sultanpur
7.	Nizamabad	07	Principal, JNTUH CE, Sultanpur
8.	Medak	15	Principal, JNTUH CE, Sultanpur
9.	Khammam	21	Principal, JNTUH CE, Jagityal
10.	Karim Nagar	25	Principal, JNTUH CE, Jagityal

Contd..2

Hence, it is to inform that every College Principal / Head of the Institute should issue a certificate to the teachers in the following format, which should be countersigned by the above University Authorities:

CERTIFICATE

This is to certify that Sri. / Dr. _____ S/D/o _____ is working as _____ in our institution(s) currently and has atleast three years of experience as full time in the following institution(s) within last six years.(i.e., since 2010)

Sl No:	Name of the Institution	Designation	Period / Duration

Enclosures:

1. Experience Certificate.
2. Evidence of Attendance of Teachers.
3. Payment of the Salaries in the Bank Account
4. IT Traces / Form-16

HEAD OF THE INSTITUTION

COUNTERSIGNING AUTHORITY

Yours faithfully,


REGISTRAR

Note: The countersigning authority must verify the above details and also staff bio-data as available in university faculty portal.

Copy to: PA to Vice-Chancellor / Rector / Registrar, JNTUH for information.

Copy to: The Officers of the JNTUH, Countersignatory Authority.



OSMANIA UNIVERSITY
HYDERABAD – 500 007

No. MR-3071/H/Acad-IV/2016

Date: 1-11-2016.

To
The Special Chief Secretary to Government,
Higher Education Department,
Telangana Secretariat,
HYDERABAD.

Respected Madam,

Sub:- OU – Denovo preparation of Electoral Rolls of 1 Teachers
Constituency of Telangana Legislative Council – Information
Furnished – Reg.

Ref:- Letter No.6969/UE/2016-1, Dated 24-10-2016 of the Chief Secretary
to Government, (H.E.) Dept., Telangana Secretariat Hyderabad.

-:oOo:-

With reference to the above, I am herewith furnishing the following details as desired by you. In this context, it is proposed that the following officers of the University are nominated District-wise as Countersigning Authorities.

Sl. No.	Name of the District	Name of Officers of the Countersigning Authorities.	No. of Colleges
1.	Hyderabad	Prof. C. Venugopal Rao Director, Directorate of Academic Audit, OU.	330
2.	Hyderabad	Prof. B. Narayana Joint Director, Dir.of Academic Audit, OU.	
3	Hyderabad	Prof. K. Deepla Joint Director, Dir.of Academic Audit, OU.	
4	Ranga Reddy	Prof. Naidu Ashok Principal, Univ. Coll. of Arts & Soc Sci., OU.	272
5	Vikarabad	Prof. B. Shankar, Principal, University College of Science,OU.	
6	Medchal	Prof. V. Shekar Principal,Univ.Coll. of Com. & Busi.Mgt. OU.	113
7	Medak	Prof. D. Jaya Prakash Principal, Univ. College of Technology, OU.	
8	Sangareddy	Prof. D. Balaramulu, Principal, Univ. Coll. of Education, O U.	
9	Siddipet	Prof. L.B. Laxmikanth Rathod, Principal, Univ. Coll. of Physical Edn., O U.	

[P.T.O.]

: 2 :

Hence, it is to inform you that all the College Principals/Heads of the Institutes should issue a Certificate to the teachers in the format enclosed as Annexure - A, which should be countersigned by the above University Authorities.

Yours faithfully,


REGISTRAR.

Note: The Countersigning Authority must verify the above details and also staff bio-data thoroughly before signing the Certificate.

Copy to:-

- 1) The Secretary to Vice-Chancellor, OU.
- 2) The P.A. to Registrar/OSD to V.C., OU.
- 3) The Officers concerned.

ANNEXURE - A

CERTIFICATE

This is to certify that Sri. / Dr. _____ S/D/o _____
Working as _____ in our institution(s) within last six years (i.e., since 2010).

Sl.No.	Name of the Institution	Designation	Period/Duration

Enclosures:

1. Experience Certificate
2. Evidence of Attendance of Teachers
3. Payment of the Salaries in the Bank Account
4. IT Traces / Form-16

HEAD OF THE INSTITUTION

COUNTERSIGNING AUTHORITY



OSMANIA UNIVERSITY
HYDERABAD – 500 007

No. MR-3071/H/Acad-IV/2016

Date: 29 -10-2016.

ORDERS

Sub:- Osmania University – Denovo preparation of Electoral Rolls of 1 Teachers' Constituency of Telangana Legislative Council with reference to 01-11-2016 as the qualifying date – Nominating of Prof. C. Venugopal Rao, Director, DAA, OU as 'Countersigning' Authority – Orders – Issued.

Ref:- Letter No.6969/UE/2016-1, Dated 24-10-2016 of the ^{Special} Chief Secretary to Government, (H.E.) Dept., Telangana Secretariat Hyderabad.

-:oOo:-

Through the reference cited, the Special Chief Secretary to Government, Telangana Secretariat, Hyderabad has informed that every person who is a citizen of India and is ordinarily resident in the constituency and has, within the six years immediately before 1st November, 2016 been engaged for a total period of atleast three years in teaching in any of the Educational Institutions, within the State specified to be not lower in standard than that of a Secondary School is eligible to be included in the Electoral Roll. Every application in Form 19 by a person seeking enrolment in Teachers' Constituency shall be accompanied by a Certificate from the Head of the Educational Institution certifying the engagement of the person concerned as a teacher for a total period of three years within the last preceding six years.

The engagement of a person in teaching in the specified Educational Institutions for atleast three years within the preceding six years may be either in one continuous spell or in broken spells and further, may be either in one Institution or more Institutions, but all such Institutions may be specified. Therefore, it is immaterial whether a person, who has been so engaged in teaching for a total period of three years in one or more specified Educational Institutions, has been employed in those Institutions as teacher on regular basis or on ad-hoc basis but he should be whole time teachers (even if there is not sanctioned post) and not engaged on a part-time basis as the condition for three years engagement in teaching cannot be fulfilled by a part-time teacher. Part-Time teachers are not eligible for enrolment in the Electoral Rolls for Teachers' Constituency.

[P.T.O.]

31/10/16

UE

Imp.

In this regard, the Special Chief Secretary has requested the University to specify the Officers, who will be 'Countersigning' Authorities in respect of the University Colleges and Affiliated Colleges and issue instructions to all such Officers for 'Countersigning' the Certificates Issued by the Heads of Educational institutions, upon satisfying themselves regarding service indicated of the Teacher under intimation to the Government.

The Vice-Chancellor has accorded sanction to nominate Prof. C. Venugopal Rao, Director, Directorate of Academic Audit, OU., as 'Countersigning Authority' in respect of the University Colleges and Affiliated Colleges under the jurisdiction of Osmania University and issue instructions to all such Officers for 'Countersigning' the Certificates Issued by the Heads of Educational institutions, upon satisfying themselves regarding service indicated of the Teacher.

The 'Countersigning Authority' may verify the evidences of attendance of these Teachers in the Private Un-aided Institutions, the payment of their salaries in their bank account etc., as a suggestion. He may examine any other evidence before 'Countersigning' these Certificates issued by the Principals of Un-aided Colleges.


REGISTRAR

To

Prof. C. Venugopal Rao, Director, Directorate of Academic Audit, OU.

Copy to:-

- 1) The Special Chief Secretary to Government, Higher Education Department, Telangana Secretariat, Hyderabad.
- 2) The Secretary to Vice-Chancellor, OU.
- 3) The P.A. to Registrar/OSD to V.C., OU.

Prof. M.V. RANGA RAO

M.A. LL.M.Ph.D.

REGISTRAR
Professor of Law



KAKATIYA UNIVERSITY

Accredited with 'A' Grade by NAAC
Vidyaranyaपुरi,
WARANGAL - 506 009 (T S) INDIA

Phones : (+91) 0870 2438866 (Off), Mobile: 9849171737 Fax : 0870 2438800 registrar.kuc@gmail.com

No. 698/A2/KU/2016

Date: 01/11/2016

To
The Principal, UPGC, Adilabad
The Principal, UPGC, Khammam
The Principal, University College, KU Campus, Warangal

Sub: KAKATIYA UNIVERSITY, WARANGAL - De novo preparation of Electoral Rolls of
1 Teachers' Constituency of Telangana Legislative Council – Counter Signing –
Certain instructions – Reg.

Ref: 1) Letter No.6969/UE/2016-1, dated 24-10-2016 of the Special Chief Secretary
to Government, Higher Education, Govt. of Telangana, Hyderabad.
2. This Office Letter No.695/A2/KU/2016, dated 29/10/2016.

(*)

Sir/Madam,

This has reference to the letters cited above. As you are nominated as Counter-signing Authority for De novo preparation of Electoral Rolls of 1 Teachers' Constituency of Telangana Legislative Council, the following conditions have to be thoroughly verified before signing.

1. Every person who is a Citizen of India and is ordinarily resident in the Constituency and has, within the six years immediately before 1st November, 2016 been engaged for a total period of at least three years in teaching in any of the educational institutions, with the state specified to be not lower in standard than that of a Second School is eligible to include in the Electoral Roll.
2. Every application in Form 19 by a person seeking enrolment in Teachers' Constituency shall be accompanied by a Certificate from the Head of the Educational Institution certifying the engagement of the person concerned as a teacher for a total period of three years within the last preceding six years.
3. The engagement of a person in teaching in the specified Educational Institutions for at least three years within the preceding six years may be either in one continuous spell or in broken spells and further, may be either in one institution or more institutions, but all such institutions must be specified by the State Government. Therefore, it is immaterial whether a person, who has been so engaged in teaching for a total period of three years in one or more specified educational institutions, has been employed in those institutions as teacher on regular basis or on ad-hoc basis but he/she should be whole time teacher even if there is no sanctioned post. **Part-time teachers are not eligible for enrolment in the Electoral Rolls for Teachers' Constituency.**

Contd..p..2...

4. Counter Signing Authorities before signing on the Certificates issued by the Heads of Educational Institutions or Principal of Un-aided Colleges, have to verify the evidences of attendance of these teachers in the Private Un-aided Institutions. They may also verify the payment of salaries of teachers in their bank accounts. (suggestion).
5. Besides, Counter-signing Authorities should also verify the enclosures to the Certificates issued by the Principals of Affiliated Colleges as follows:
 - i) Experience Certificate.
 - ii) Evidence of Attendance of the Teacher.
 - iii) Statement of payment of the salaries in the Bank Account of the Teacher.
 - iv) IT Traces/Form-16.
 - v) Bio-data of the teacher preferably placed in College portal.

As such, all the Counter Signing Authorities are requested to consider all the above said conditions while counter signing on the Certificates.

Yours faithfully,


REGISTRAR

Copy to:-

- 1) The Personal Secretary to Special Chief Secretary to the Government
Higher Education Department, Telangana Secretariat, Hyderabad.
- 2) The Secretary to the Vice-Chancellor, KU.
- 3) The Stack File.



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL-506 009 Telangana

No. 695 /A2/KU/2016

Date: 29/10/2016

To
The Special Chief Secretary to Government
Higher Education Department
Telangana Secretariat
Hyderabad.

Sub: KAKATIYA UNIVERSITY, WARANGAL – Denovo Preparation
of Electoral Rolls of 1 Teachers' Constituency of Telangana
Legislative Council – Information – Sending of.

Ref: Your Letter No.6969/UE/2016-1, dated 24/10/2016.

Respected Madam,

With reference to your letter cited, I am desired to inform you that the following faculty/officers of this University are nominated as 'Countersigning Authorities' District-wise (old) for Counter-Signing the Certificates issued by the Principals of the Colleges :

Sl. No.	Name of the District	No. of Colleges	Name of Officers of the Countersigning authorities
1	Adilabad	125	Principal, University P.G. College, Nirmal
2	Khammam	150	Principal, University P.G. College, Khammam
3	Warangal	266	Principal, University College, KU Campus, Warangal

Hence, it is to inform that every College Principal / Head of the Institute should issue a certificate to the teachers in the following format, which should be countersigned by the above University Authorities:

CERTIFICATE

This is to certify that Sri. / Dr..... S/D/o is working as in our institutions (s) currently and has atleast three years of experience as full time in the following institution(s) within last six years (i.e. since 2010).

Sl. No.	Name of the Institution	Designation	Period / Duration

Enclosures:

1. Experience Certificate
2. Evidence of Attendance of Teachers
3. Payment of the Salaries in the Bank Account
4. IT Traces / Form-16

HEAD OF THE INSTITUTION

COUNTERSIGNING AUTHORITY

Yours faithfully,


REGISTRAR

Note: The countersigning authority must verify the above details and also staff bio-data as available in University Faculty Portal

Copy to:-

1. The Countersignatory Authority, KU
2. The Secretary to Vice-Chancellor, KU

Prof. U.UMESH KUMAR
Ph.D



OFFICE OF THE REGISTRAR
MAHATMAGANDHIUNIVERSITY

www.mguniversity.ac.in

Fax: 08682-221905,

Cell: 9948284222

REGISTRAR

Lr.No. 779 /MGU/NLG/2016-17

Date: 29.10.2016

To
The Special Chief Secretary to Government
Higher Education Department
Telangana Secretariat
Hyderabad.

Sir/Madam,

Sub: Mahatma Gandhi University, Nalgonda – Higher Education – Denovo preparation of Electoral Rolls of 1 Teachers' Constituency of Telangana Legislative Council with Reference to 01.11.2016 as the qualifying date – Schedule – Name of the officer authorized for counter signature – Reg.

- Ref:1. Letter No.6969/UE/2016-1, Dated 24.10.2016.
2. Univ.Lr.No. 767 /MGU/NLG/2016-17 Date: 27.10.2016
3. Lr.No.6969/UC/2016-02, Dated 28.10.2016

In continuation, to this office letter 2nd cited, it is to submit that Dr.Aluvala Ravi, Associate Professor & Director Academic Audit Cell of Mahatma Gandhi University, Nalgonda is authorized as 'Countersigning' Officer for the University Colleges and also for all the affiliated colleges.

Dr.Aluvala Ravi, Associate Professor & Director Academic Audit Cell of Mahatma Gandhi University, Nalgonda is being instructed to follow the instructions issued in the reference 1st & 3rd cited letter and also the Lr.No. JNTUH/UAAC/Electoral Rolls of Teachers/2016 dated 27.10.2016 of JNTU, Hyderabad.

This for favour information.

Yours faithfully


REGISTRAR

Copy to:

1. Dr. Aluvala Ravi, Associate Professor & Director Academic Audit Cell Mahatma Gandhi University, Nalgonda along with the reference cited letter to follow the guidelines issued in Letters dated 24.10.2016 & 28.10.2016 of Govt. of Telanana and Lr.No. JNTUH/UAAC/Electoral Rolls of Teachers/2016 dated 27.10.2016 of JNTU, Hyderabad. scrupulously.
2. PS to VC, MGU, NLG Along with enclosures
3. PA to Registrar, MGU, NLG
4. Stock file.

Prof. I. Panduranga Reddy
M.Sc., Ph.D.
REGISTRAR



PALAMURU
UNIVERSITY
MAHABUBNAGAR – 509 001

Email: palamuruuniversityregistrar@gmail.com
Ph:9000192281

Lr.No. ADMN-2 /PU/2016-17

Date: 1.11.2016

To
The Special Chief Secretary to Government,
Higher Education Department,
Telangana Secretariat, Hyderabad.

Respected Madam,

Sub:- PU - Denovo preparation of Electoral Rolls of 1 Teacher's Constituency of Telangana Legislative Council - Information Furnished.

Ref:- 1. Lr.No.ADMN/PU/2016-17, Dated 24.10.2016
2. Lr.No.6969/UE/2016-02, Dated 28.10.2016 from The Special Chief Secretary to Government, Higher Education Department, Department, Telangana Secretariat, Hyderabad.

In continuation of University letter 1st cited and in compliance to the Govt. letter 2nd cited, I am herewith furnishing the following details as desired, in connection with preparation of Electoral Rolls of 1 Teachers Constituency of Telangana Legislative Council, it is proposed that the following Teachers / Officers of the University are nominated Dist-wise(new) as Countersigning authorities for Campus Colleges, Univ.P.G.Centres and Affiliated Colleges.

Sl.No.	Name of the District	Name of the Teacher/Counter Signing Authority
1	Mahabubnagar, Wanaparthy	Dr. K. Girija Mangathayaru, Jt. Director, Academic Audit Cell, PU, MBNR.
2	Nagarkurnool Gadwal and Rangareddy	Dr. G. Manoja, Jt. Director, Academic Audit Cell, PU, MBNR

Therefore, this is to inform that every College Principal / Head of the Institute, shall issue a certificate to the Teachers in the following format, which should be Countersigned by the above University Authorities.

CERTIFICATE

This is to certify that Sri / Dr. _____ S/o, D/o _____ is working as _____ in our Institution(s) currently and has at least three years experience as full time in the following Institutions (s) with in last Six years. (i.e. since 2010).

Sl.No.	Name of the Institution	Designation	Period/Duration

Enclosures:-

1. Experience Certificate
2. Evidence of Attendance of Teachers
3. Payment of Salaries in the Bank Account
4. IT traces / Form 16.

Head of the Institution/ College

COUNTERSIGNING AUTHORITY

Yours Faithfully



REGISTRAR

Note:

The Countersigning Authority must verify the above details and also Staff Bio-data.

Copy to :

1. The Countersigning Authorities of Palamuru University, MBNR
2. All the Principals / Heads of Institutions / Affiliated Colleges, PU, MBNR



OFFICE OF THE REGISTRAR
SATAVAHANA UNIVERSITY

KARIMNAGAR - 505 001 (T.S.), INDIA

Ph: 0878-2255811, 2255911, Fax: 0878-2255933

Email: registrarsatavahana@gmail.com, website: www.satavahana.ac.in

Prof. M. KOMAL REDDY

REGISTRAR (FAC)

Lr.No. SU/KNR/Estt./2016-17/816

Date: 01.11.2016.

To
The Special Chief Secretary to Government
Higher Education Department
Telangana secretariat,
Hyderabad - 500 028

Respected Madam,

Sub: SU - KNR Estt.- Furnishing the Name and Designation of Counter Signing Officer, Satavahana University, Karimnagar to verify certificates of Teachers issued by the University Colleges and Affiliated Colleges under purview of Satavahana University, Karimnagar with regard to enrolment in the Electoral Roll - Reg.

- Ref: 1. Letter from the Special Chief Secretary to Government, HE Dept., Hyderabad Lr.No.6969/UE/2016-1, Date: 24.10.2016
2. This officer Lr.No. SU/KNR/Estt./2016-17/778, Date: 26.10.2016.
3. This officer Lr.No. SU/KNR/Estt./2016-17/786, Date: 29.10.2016.
4. Letter from the Special Chief Secretary to Government, HE Dept., Hyderabad Lr.No.6969/UE/2016-2, Date: 29.10.2016

In continuation of earlier letter vide reference 2nd and 3rd cited, I am herewith forwarding the following names as the counter signing Officers of Satavahana University, Karimnagar to verify the certificates of Teachers issued by the *University Colleges and Affiliated Colleges* under purview of Satavahana University, Karimnagar with regard to enrolment in the Electoral Roll of Teachers Constituency of Telangana Legislative Council.

S. No	Name of the Officer	Designation	Specimen Signature of Counter Signing Officer
1	Prof. M. Komal Reddy	Dean, CDC, Satavahana University, Karimnagar	
2	Prof. T. Bharath	Controller of Examinations, Satavahana University, Karimnagar	
3	Dr. S. Sujatha	Principal, University College of Arts, Social Science and Commerce, Karimnagar	
4	Dr. V. Namratha	Principal, University College of Science, Karimnagar	
5	Dr. M. Varaprasad	Head, Dept. of Economics, University College of Arts, Social Science and Commerce, Karimnagar	

This is for your information.
Kindly acknowledge.

Thanking you,

Yours faithfully

REGISTRAR



OFFICE OF THE REGISTRAR
SATAVAHANA UNIVERSITY
KARIMNAGAR - 505 001 (T.S.), INDIA
Ph: 0878-2255811, 2255911, Fax: 0878-2255933
Email: registrarsatavahana@gmail.com, website: www.satavahana.ac.in

Prof. M. KOMAL REDDY
REGISTRAR (FAC)
Lr.No. SU/KNR/Estt./2016-17/818

Date: 01.11.2016.

ORDERS

Sub: Satavahana University, Karimnagar - Verification of service certificates and enclosures submitted by Teachers of affiliated colleges being forwarded by respective Principals with regard to enrolment in the Electoral Roll for 1 Teachers Constituency of Telangana Legislative Council - Orders - Issued.

With reference to the subject cited, as the counter signing authorities for verification of service certificates and enclosures submitted by Teachers of affiliated colleges being forwarded by respective Principals with regard to enrolment in the Electoral Roll for 1 Teachers Constituency of Telangana Legislative Council you are instructed to verify enclosures to the Certificates issued by the Principals of Affiliated Colleges as follows:

1. Experience Certificate.
2. Evidence of Attendance of the Teacher.
3. Statement of payment of the salaries in the Bank Account of the Teacher
4. IT Traces/Form-16.
5. He must verify the above and also the staff Bio-Data as available in the University Faculty Portal.
6. The other conditions as mentioned in the Govt. letter dt.24.10.2016 must also be verified.

The Counter signing Authority must check before he Counter signs.

Komal
REGISTRAR

Copy to:

1. The Special Chief Secretary to Government, HE Department, Telangana secretariat, HYD.
2. Prof. M. Komal Reddy, Dean, CDC, SU, Karimnagar
3. Prof. T.Bharath, COE, SU, Karimnagar
4. Dr. S.Sujatha, Principal, University College of Arts, Social Science and Commerce, KNR
5. Dr. V. Namratha, , Principal, University College of Science, KNR
6. Dr. M. Varaprasad, Head, Dept. of Economics, UCASC., KNR



Rajiv Gandhi University of Knowledge Technologies

(A.P. Govt. Act 18 of 2008 & Telangana Govt. Adaptation G.O.Ms No.29 Dt.17.12.2014)

Basar, , Nirmal District., Telangana State – 504107, India

Webpage: www.rgukt.ac.in

Lr. No. RGUKT/HE/

Date: 1/11/2016

To
The Special Chief Secretary to Government,
Higher Education Department,
Telangana Secretariat,
Hyderabad.

Madam,

Sub: RGUKT Basar - Nomination of "Counter Signing Authority" for Electoral Rolls of 1 Teachers' Constituency of TS Legislative Council – Reg.

- Ref: 1. Lr. No. 6969/UE/2016-01 , dt: 24.10.2016 from the Special Chief Secretary to Government, HE Department, Govt. of Telangana
2. Lr. No. 6969/UE/2016-02, dt: 28.10.2016 from the Special Chief Secretary to Government, HE Department, Govt. of Telangana.

With reference to the above, I am herewith furnishing the following details, as desired by you.

In this context, It is proposed that Dr Y. Rajeshwara Rao, Administrative Officer, RGUKT, Basar, is nominated as "Countersigning Authority".

We are to inform you that RGUKT – Basar is itself a standalone University having its headquarters at Basar, Nirmal District-504107. However, the above "Countersigning Authority" has been instructed to issue a certificate to the teachers in the following format.

CERTIFICATE

This is to certify that Sri/Dr/ _____ S/D/o _____ is working as _____ in our University currently and has atleast three years of experience as Full time in the following Institution(s) within the last six years (I.e., since Nov 1, 2010)

Sl.No	Name of the Institution	Designation	Period/Duration

Enclosures:

1. Experience Certificate
2. Evidence of Attendance of Teachers
3. Payment of the Salaries in the Bank Account
4. IT Traces/Form 16

COUNTERSIGNING AUTHORITY

Yours faithfully,



VICE CHANCELLOR I/c



Phone : Off : 040-23234676
Fax : 040-23236045
E-mail : registrar@teluguuniversity.ac.in

పొట్టి శ్రీరాములు తెలుగు విశ్వవిద్యాలయం

POTTI SREERAMULU TELUGU UNIVERSITY

Public Gardens, Hyderabad - 500 004.

Accredited by NAAC

Prof. V. Sathi Reddy
REGISTRAR

Lr. No. PSTU/R/Electoral Rolls of Teachers/ 2016

Dt. 1.11.2016

To

Special Chief Secretary to Govt.
Higher Education (UE) Dept.
Govt. of Telangana
Secretariat
Hyderabad

Madam,

Sub: PSTU - UAAC - Denovo preparation of Electoral rolls of 1 teachers constituency of Telangana Legislative Council - Information - Furnished - Reg.

Ref: 1) Lr.No.6969/UE/2016-1, dated 24.10.2016.

2) Lr.No. 6969/UE/2016-1, dated 28.10.2016 received from the Special Secretary to Government, HE Dept., Telangana Secretariat, Hyderabad.

* * *

With reference to the letters above cited, I am by herewith furnishing the details as desired by you. The Registrar, Potti Sreeramulu Telugu University is nominated as Counter-signing authority.

Further the Vice-chancellor instructs the Counter-signing authority (Registrar) to verify the enclosures to the certificates issued by the Dean/ Director.

Hence, it is to inform that every Dean/ Director should issue a certificate to teachers in the following format, which is countersigned by the Registrar.

CERTIFICATE

This is to certify that Sri./ Dr. S/D/o..... is working as in our department/ center currently and has atleast three years of experience as full time in the following institution(s) within last six year (i.e., since 2010)

S.No.	Name of the Department/ Center	Designation	Period/ Duration


Enclosures :

- 1) Experience Certificate
- 2) Evidence of Attendance of Teachers
- 3) Payment of the Salaries in the Bank Account
- 4) IT Traces/ Form-16

Dean/ Director

Countersigning Authority

Yours faithfully

V. S. V. 

REGISTRAR

Note : The countersigning authority must verify the above details and also staff bio-data as available in university faculty portal.

Copy to : 1) Vice-chancellor, PS Telugu University, Hyderabad.
2) All Deans and Directors, PS Telugu University, Hyderabad.



JAWAHARLAL NEHRU ARCHITECTURE AND FINE ARTS UNIVERSITY
(Established under A.P. Legislature Act. No. 31 of 2008)
Mahaveer Marg, Masab Tank, Hyderabad - 500 028.

PROF. BOLLA SRINIVAS REDDY,
PROF. IN SCULPTURE
REGISTRAR

Lr. No. C/1754/2016

Date: - 01-11-2016.

To
The Special Chief Secretary to Government,
Higher Education Dept.,
Telangana Secretariat, Hyderabad.

Sir,

Sub: - JNAFAU - Estt. - Hyd - De novo preparation of Electoral Rolls of 1 Teachers constituency of Telangana Legislative Council - Nominations - Furnished - Regarding.

Ref: - Your letter No. 6969/ue/2016-02, dated.28.10.2016.

With reference to your letter cited, I am to inform you that, the following officers of the University are nominated as Counter Signing Authorities for the issue of Certificates to the Teachers for the purpose of Electoral Rolls of 1 Teachers constituency of Telangana Legislative Council.

S. No.	Name of the College	Name of the Counter Signing Authorities
A	JNAFAU College of Fine Arts, Masab Tank, Hyderabad.	Principal, JNAFAU College of Fine Arts, Masab Tank, Hyderabad.
1	School of Architecture & Planning Jawaharlal Nehru Institute of Advanced Studies (JNIAS) 6th Floor, Buddha Bhavan, M.G. Road, Secunderabad	
2	J.B.R. Architecture College 2nd Floor, Bhaskar Plaza, Road No.1, Banjarahills, Hyderabad.	
3	Aurora's Design Academy Bandlaguda, Chandrayangutta, Hyderabad - 500 005.	
4	Aurora's Design Institute Peerzadiguda, Uppal, Hyderabad - 500 039.	
5	Ashoka School of Planning and Architecture Corporate office: Sri Balaji House, 4th Floor - Chermas Building, Malakpet, Hyderabad - 500036 College: Malkapur Village, Choutuppal Mandal, Nalgonda Dist. - 508 252.	
B	JNAFAU School of Planning & Architecture, Masab Tank, Hyderabad.	Principal, JNAFAU School of Planning & Architecture, Masab Tank, Hyderabad.
1	C.S.I. Institute of Technology 145, McIntyre Road, Opp. Anand Theatre, Secunderabad.	
2	Sri Venkateshwara College of Architecture, 86, Madhapur, Hitech City Road, Hyderabad - 500 081.	
3	Vaishnavi School of Architecture and Planning Survey No.8, Gafoor Nagar (V), Image Hospital Lane, Madhapur, Hyderabad - 500 081.	
4	Deccan School of Planning & Architecture Dar-Us-Salam, Nampally Hyderabad-500 001 (TS)	
5	Maestro School of Planning & Architecture 12-3-109, Next to Wipro Gopanapalli, Vattinagulapally, Lingampally to Kondapur Road, Hyderabad - 500 075.	



JAWAHARLAL NEHRU ARCHITECTURE AND FINE ARTS UNIVERSITY
(Established under A.P. Legislature Act. No. 31 of 2008)
Mahaveer Marg, Masab Tank, Hyderabad - 500 028.

PROF. BOLLA SRINIVAS REDDY,
PROF. IN SCULPTURE
REGISTRAR VC

Lr. No. C/1754/2016

Date: - 01-11-2016.

To
The Special Chief Secretary to Government,
Higher Education Dept.,
Telangana Secretariat, Hyderabad.

Sir,

Sub: - JNAFAU - Estt. - Hyd - Denovo preparation of Electoral Rolls of 1 Teachers constituency of Telangana Legislative Council - Nominations - Furnished - Regarding.

Ref: - Your letter No. 6969/ue/2016-02, dated 28.10.2016.

With reference to your letter cited, I am to inform you that, the following officers of the University are nominated as Counter Signing Authorities for the issue of Certificates to the Teachers for the purpose of Electoral Rolls of 1 Teachers constituency of Telangana Legislative Council.

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3	J.B.R. Architecture College 2nd Floor, Bhaskar Plaza, Road No.1, Banjara Hills, Hyderabad.	
4	Aurora's Design Academy Bandlaguda, Chandrayangutta, Hyderabad - 500 005.	
5	Aurora's Design Institute Peerzadiguda, Uppal, Hyderabad - 500 039.	
6	Ashoka School of Planning and Architecture. Corporate office: Sri Balaji House, 4th Floor - Chermas Building, Malakpet, Hyderabad - 500036 College: Malkapur Village, Choutuppal Mandal, Nalgonda Dist. - 508 252.	
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6	Maestro School of Planning & Architecture 12-3-109, Next to Wipro Gopanapalli, Vattinagulapally, Lingampally to Kondapur Road, Hyderabad - 500 075.	



TELANGANA UNIVERSITY

DICHPALLY, NIZAMABAD-503 322 (T.S.)

Phone No.: 08461-222211, FAX No.: 08461-222212

website: www.telanganauniversity.ac.in

(Recognized under 2(f) & 12 (b) by UGC Act. 1956 – Accredited by NAAC with “B” Grade)

::2::

- Verify the attendance of the teacher submitted by private un-aided institutions.
- Verify the payment of the teacher salary in their bank passbook.
- Countersigning officer may also examine any other evidence submitted by the principals of un-aided Colleges.

Hence, it is to inform that every college Principal / Head of the institute should issue a certificate to the teachers in the following format, which should be countersigned by the above authorities.

CERTIFICATE

This is certify that Sri / Dr. _____ S/D/o _____ is working as _____ in our institution(s) currently and has atleast three years of experience as full time in the following institution(s) within last six years. (i.e., since 2010)

Sl.No	Name of the Institution	Designation	Period / Duration

Enclosures:

1. Experience Certificate
2. Evidence of Attendance of Teacher
3. Payment of the salaries in the bank Account
4. IT Traces / Form-16
5. Staff Bio-Data as available in the University Faculty Portal
6. The other Conditions as mentioned in the Govt. Letter dt. 24.10.2016 must Verified.

HEAD OF THE INSTITUTION

COUNTERSIGNING AUTHORITY

Yours faithfully,

Y. J. _____
REGISTRAR

REGISTRAR
Telangana University
Dichpally, Nizamabad.

Copy to:

1. PS to Vice-Chancellor
2. The Officer of the Countersignature Authority

e-mail: registrar@telanganauniversity.ac.in



TELANGANA UNIVERSITY

DICHPALLY, NIZAMABAD-503 322 (T.S.)

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website: www.telanganauniversity.ac.in

(Recognized under 2(f) & 12 (b) by UGC Act, 1956 – Accredited by NAAC with “B” Grade)

Prof. Y. JAYAPRAKASH RAO
REGISTRAR (I/c)

Lr. No. 121/ 2/REG/TU/NZB/2016

Date: 01-11-2016

To
The Special Chief Secretary to Government
Higher Education Department
Government of Telangana
T.S. Secretariat
HYDERABAD – 500 022 (TS)

Sir / Madam,

Sub: TU-2016-Denovo Preparation of Electoral Rolls of 1 Teachers' Constituency of Telangana Legislative Council-information-furnished-Reg.

Ref: Letter No. 6969/UE/2016-1 Higher Education (UE) Department, Dt: 24-10-2016.

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With the reference to the above, I am herewith furnishing the details as desired by you. In this context, it is proposed that the following officers of the University, Constituent Colleges and all the affiliated colleges falling under the jurisdiction of Telangana University, Nizamabad are nominated Division wise as countersigning authorities.

Sl. No.	Name of the Division	No. Of Colleges	Name of Officer of the Counter Signing Authorities
1	University & Constituent Colleges	03	Prof. P. Kanakaiah, Principal, University College of Arts & Sciences, Telangana University, Dichpally, Nizamabad. Ph. 9949119609
2	Nizamabad	24	Mr. P. Rammohan Reddy, Principal, Govt. Girraj College (A) Nizamabad. Ph. 8500885991
3	Bodhan	13	Mr.P.V.V.. Satyavara Prasad, Principal, Govt. Degree College, Bodhan. Ph. 9441897370
4	Armoor	17	Dr. Safdar Askar, Principal, Govt. Degree College, Armoor. Ph. 9848640915
5	Kamareddy & Yellareddy	15	Mr. C. Prabhaker, Principal, Govt. Degree College, Kamareddy, 9440974887
6	Banswada	12	D.Ramasubba Reddy, Principal, SRNK Govt. Degree College, Banswada. 9949644620

Further instructions to the Countersigning Officer are as follows.

- Verify the service certificate of the teacher issued by the education intuitions

Contd...2

e-mail: registrar@telanganauniversity.ac.in

E-mail : registrar@braou.ac.in
Website: www.braou.ac.in

Tel : Off: (O) 040-23548270
+91-040-23680202
Fax: +91-040-23548433
Cell: 9866355155 (O)



Dr. B.R. AMBEDKAR OPEN UNIVERSITY

Prof. G. Ram Reddy Marg, Road # 46, Jubilee Hills, Hyderabad-500 033. (TS) INDIA.

Prof. CHILUKA VENKATAIAH
REGISTRAR

Date :

Lr. No. 188 /Dr. BRAOU/ RP/ 2016-17

Date : 27-10-2016.

To
The Special Chief Secretary to Government,
Higher Education Department,
Telangana Secretariat,
Hyderabad.

Respected Madam,

Sub: Dr. BRAOU - Estt. - Furnishing the name of Counter signing Authority for
certifying the teachers of the University - Reg.

Ref: Government letter No. 6969/UE/2016-1, dated 24-10-2016, dated 24-10-2016.

With reference to the above, I am to inform that the University has authorised Professor S.V. Rajasekar Reddy, Director (Academic) of the University as the Counter Signing Authority in respect of the teachers of the University and the Study Centres under the control of the University as specified in the letter. Attested hereunder is the signature of Prof. S. V. Rajasekhar Reddy. This is for your kind information.

With regards,

(Prof. S. V. RAJASEKHAR REDDY)

Yours faithfully,

REGISTRAR

Attested

(Prof. C. VENKATAIAH)