

**OFFICE OF THE CHIEF ELECTORAL OFFICER,
ANDHRA PRADESH & TELANGANA**
South 'H' Block, Secretariat, Hyderabad.

Memo No.3056/Elecs.E/A3/2016-15

Dated: 29.10.2016

Sub:- De-novo preparation of Electoral Rolls with reference to 1.11.2016 as the qualifying date of certain Graduates and Teachers Constituencies of Andhra Pradesh Legislative Council and Telangana Legislative Council –Certain Clarifications / Instructions - Reg.

- Ref:- 1)ECI Lr.No. No. No.37/LC/INST/ECI/FUNC/ERD/ ER/2016, dt.05.09.2016
2)This Office Memo No.3056/Elecs.E/A3/2016-1, dt.29.09.2016
3)This Office Memo No. 2984/Elecs.E/A3/2016-8, dt.29.09.2016
4)From STUAP Lr.No.211/STU/2016, dt.10.10.2016
5)From STUAP Lr.No.216/STU/2016, dt.20.10.2016
6)From Sri K.Shyam Sunder, Ex.Vice-Chairman, Agrl.Market Committee, Kurnool representation dt.25.10.2016.
7)From STUAP Lr.No.STUAP/262/2016, dt.28.10.2016
8)From Sri V.Balasubrahmanyam & Sri Y.Srinivasulu Reddy, MLCs Letter dt.28.10.2016
9)From A.P.United Teachers' Federation Letter dt.28.10.2016
10)From Sri V.Balasubrahmanyam & Sri Y.Srinivasulu Reddy, MLCs Letter dt.28.10.2016
11)From TPUS Letter dt.28.10.2016
12)From Telangana State United Teachers' Federation Letter No.82/2016, dt.28.10.2016
13)From the Convenor, Dist.Election Committee, BJP, Nellore letter dt.28.10.2016.
14)From the President, BJP, Visakhapatnam Lr.dt.28.10.2016
15)From the Dist.President, APYSR Teachers' Federation, Kurnool Dist., Representation dt.28.10.2016
16)From Sri Yadla Adiraju, Dist.Congress President, Viziangaram Representation dt.29.10.2016

--:o0o:--

The District Election Officers & Collectors of Srikakulam, Viziangaram, Visakhapatnam, Prakasam, Nellore, Chittoor, Kadapa, Anantapur and Kurnool districts of Andhra Pradesh, Mahabubnagar & Ranga Reddy in Telangana and the Commissioner, GHMC & DEO, Hyderabad and the E.R.Os of Srikakulam-Viziangaram-Visakhapatnam Graduates', Prakasam-Nellore-Chittoor Graduates', Kadapa-Anantapur-Kurnool Graduates;, Prakasam-Nellore-Chittoor Teachers', Kadapa-Anantapur-Kurnool Teachers' and Mahabubnagar-Ranga Reddy-Hyderabad Teachers' Constituencies are informed that certain Teachers' Unions, Associations, Political Parties and Public Representatives have made certain requests and suggestions in connection with the preparation of electoral rolls of Graduates' & Teachers'

(P.T.O.)

Constituencies. Accordingly, the following instructions / clarifications issued based on the statutory provisions / ECI instructions:

(i) Denovo Preparation of Electoral Rolls

The electoral rolls of Graduates' and Teachers' constituencies of Legislative Councils, shall be prepared *de-novo* under rule 31 of the Registration of Electors Rules, 1960 immediately before every election requiring all eligible persons including those electors already enrolled in the then existing electoral rolls, who shall apply afresh in Form-18 / Form-19, as the case may be, to the concerned EROs alongwith copy of relevant documents and the Election Commission has also issued instructions. As such, all persons whose names are included in the existing rolls **should also submit fresh** application in the prescribed Form-18/19.

(ii) Enrolment of teachers working in private unaided / aided educational institutions:

According to ECI instructions, teachers working in unaided private schools and aided schools are also eligible to be included in the electoral rolls of Teachers' Constituency, if they fulfil other conditions and submit required certificate issued by the Head of the Institution and get countersigned their applications by the District Inspector of Schools / District Educational Officers in these two States. Instructions have already been issued that the certificate of the Head of the Educational Institution countersigned by the District Educational Officer or the equivalent officer of the Intermediate / Collegiate Education Department in respect of Intermediate / Degree Colleges / Universities should be considered enough by the ERO to determine the eligibility of the applicant. In case, the Head of educational Institution is the applicant, the self Service Certificate can also be issued in the name of the Head of the Educational Institution.

It is further clarified that the ECI has not authorized to countersign the Certificates issued by the Heads of Institutions by the Mandal Educational Officer. Only certificates countersigned by the District Educational Officer or equivalent officer in case of Intermediate Colleges / Universities etc. shall be allowed. The countersigning authority should verify any supporting document viz GPF / EPF, attendance register, statement of their Bank Account indicating salary payments for satisfying himself / herself about the claim before countersigning on the certificate.

The Director of School Education, Telangana has issued instructions to all the District Educational Officers for countersigning the certificate issued by the Heads of Secondary Schools recognized by the Government upon satisfying themselves regarding bonafides of the teachers as per Attendance Registers, Salary payment acquittance / Bank Statements / Service Records and other conditions as laid down in Sub-Rules (8) and (9) of Rule 12 of G.O.Ms.NO.1, Education (PS.2), dt.1.1.94

as amended from time, vide their Proceedings No.807/Plg.I/2016, dt.22.10.2016 & 27.10.2016. Copies of the same are enclosed herewith for strict compliance. Any deviation in this regard, will be viewed seriously.

The Head of the Institution / Countersigning authority should be cautioned about the penal provisions of R.P.Act, 1950 for giving false information. In case it is found that the Head of the Institution / Countersigning Authority has given false information in the Certificate, action shall be taken against such Head of the Institution / Countersigning authority under Section 31 of the Representation of People Act, 1950.

The Electoral Registration Officer shall also cross-verify with the Heads of the educational institutions for satisfying the eligibility of an applicant on the basis of any record available with the Head of the institutions besides Service Certificate issued by the Head of the Institution.

(iii) Furnishing of residential proof:

According to ECI guidelines, the applicant has to submit Form-18 / 19 as the case may be along with supporting document authenticated by the officers / certificates issued by the Heads of Institutions countersigned by the Dist.Ednl.Officer or equivalent Officer. The applicant may also submit any document in support of residential proof, but it is not mandatory to submit along with the application. However, the Booth Level Officer should necessarily make field visits to verify whether the applicants are ordinary residents of the respective Council Constituency based on the residential address provided in the application, if not, such applications shall be rejected.

The applicants can get their name enrolled, if eligible, in the place where they are ordinarily resident during this period. It is not necessary that the educational institution in which an eligible elector is employed should also fall within the same Teachers' constituency. The eligibility to be enrolled in a particular Teachers' constituency should be determined on the basis of the applicants' place of ordinary residence and not on the basis of his place of work.

(iv) Receipt of applications submitted by the Teachers to the Designated Officers at place of working:

The applications can be received from the Teachers-applicants by the AEROs / Designated Officers in the working area of the Teachers, eventhough the residential area falls in jurisdiction of other AERO / Designation Officer. However, such applications shall be segregated based on the residential address and forwarded to the respective ERO / AERO / Designated Officers for verification immediately.

(v) Receipt of applications by the MDOs / MEOs :

It has come to the notice that the applications in Form-18 / 19 are received by Mandal Revenue Officers only and Mandal Education Officers / Mandal Development Officers are not receiving the applications. The Dist.Election Officers / EROs shall issue instructions to all the MEOs / MDOs to receive the applications duly appointing them as Designated Officers and communicating the ECI instructions.

(vi) Submission of applications in bulk through online and with fake certificates in respect of Graduates' Constituencies :

It is reiterated that all the applications received online should be thoroughly verified by the Booth Level Officer / Verification Officer. The verification officer should visit the residence of the applicant, get the signature of the applicant on the application and get the certificates regarding educational qualification in respect of graduates verified with originals and after satisfying himself / herself, shall record either "Verified with original and found correct" or "Verified with original and found not correct – may be rejected" and affix signature with full name and PIN number, if any, on the application. In respect of Teachers applications, besides taking signature, the original Service Certificate issued by the Head of the Institution should be authenticated.

(vii) Enrolment of Secondary Grade Teachers working in Govt./ZP/Aided/Municipal Schools, Teachers working in Model Schools / Kasturibha Balika Vidyalayas:

It is clarified that every teacher who has been engaged in teaching for the qualified period in an educational institution coming up to the prescribed standard will be entitled to be registered as an elector, irrespective of whether he is teaching in the primary section, middle section or any other section of the institution. It is also immaterial whether the person is Secondary Grade Teacher or School Asst., or with any other designation so long as he / she is working in the institutions notified vide G.O.Ms.No.537, G.A. (Elecs.F) Dept. dt.28.09.2006 and G.O.Ms.No.644, General Admn. (Elecs.F) Dept., dt.09.11.2006. In respect of Model Schools / Kasturibha Balika Vidyalayas, views of the School Education Departments of both the State Governments are awaited.

(viii) Extension of last date for filing applications in Form 18 / 19:

Rule 31 (3) of the Registration of Electors Rules, 1960 provides for receipt of applications in Form-18 or Form-19, as the case may be, for inclusion of name in the Council Constituencies before 7th day of November. Hence, the Election Commission of India may not consider the request for extension as it is against the provision of Rule 31 of the Registration of Electors Rules, 1960.

The DEOs / EROs shall give wide publicity with regard to last date for receipt of the applications as 05.11.2016 through media / Political Parties / Teachers Unions / Associations and also to take necessary action to establish more number of centres / places for receiving applications, since there will be huge response during last days.

All the instructions / clarifications issued by this office / ECI have been placed on CEO's web sites. All the District Election Officers / Electoral Registration Officers of Teachers' Constituencies are requested to bring these instructions / clarifications to the notice of all concerned.

BHANWAR LAL,
CHIEF ELECTORAL OFFICER &
E.O. SPL.CHIEF SECRETARY TO GOVT.

To

The Collectors & District Election Officers of Srikakulam, Vizianagaram, Visakhapatnam, Prakasam, Nellore, Chittoor, Kadapa, Anantapur and Kurnool districts of Andhra Pradesh, Mahabubnagar & Ranga Reddy districts in Telangana

The Commissioner, GHMC & DEO, Hyderabad

The Electoral Registration Officer, Srikakulam-Vizianagaram-Visakhapatnam Graduates' Constituency & District Revenue Officer, Visakhapatnam

The Electoral Registration Officer, Prakasam-Nellore-Chittoor Graduates' Constituency & District Revenue Officer, Chittoor

The Electoral Registration Officer, Kadapa-Anantapur-Kurnool Graduates' Constituency & District Revenue Officer, Anantapur

The Electoral Registration Officer, Prakasam-Nellore-Chittoor Teachers' Constituency & District Revenue Officer, Chittoor

The Electoral Registration Officer, Kadapa-Anantapur-Kurnool Teachers' Constituency & District Revenue Officer, Anantapur

The Electoral Registration Officer, Mahabubnagar-Ranga Reddy-Hyderabad Teachers' Constituency & Addl.Commissioner (Elections), GHMC, Hyderabad

Copy to Sri K.Shyam Sunder, Ex.Vice-Chairman, Agrl.Market Committee, H.No.43-238-A1, N.R.Peta, Kurnool-518004
(shyamkvsvpati413@gmail.com)

Copy to the President, The State Teachers' Union, Andhra Pradesh, H.No.14-13-11, STU Bhavan, Kutumba Rao Street, Hanumanpeta, Vijayawada-3

Copy to Sri V.Balasubrahmanyam, MLC, Progressive Democratic Front, Qr.No.169, New MLA Quarter, Adarsh Nagar, Hyderabad-63
(vbsjvv@gmail.com ; ysrmlc@gmail.com)

Copy to Sri Y.Srinivasulu Reddy, MLC, Progressive Democratic Front, Qr.No.169, New MLA Quarter, Adarsh Nagar, Hyderabad-63 (vbsjvv@gmail.com ; ysrmlc@gmail.com)

Copy to the President, A.P.United Teachers' Federation, Chennupati Bhavan, GPalaparshivari Veedi, Near Raghavaiah Park, Vijayawada-520001
(aputf2000@yahoo.com)

(P.T.O.)

Copy to the State Secretary, Telangana Prantha Upadhyaya Sangham (TPUS),
3-4-852, Kesava Nilayam, Barkatpura, Hyderabad-500027
(tpus2014@gmail.com)

Copy to the President, Telangana State United Teachers' Federation,
Chennupati Bhavan, Gaganmahal Rd.No.7, Domalguda, Hyderabad-29
(utf.telangana2014@gmail.com)

Copy to Sri M.Kaleswara Rao, Convener, Dist.Election Committee, Bharatiya
Janatha Party, Nellore.

Copy to the President, Telangana Pvt.Teachers' Forum, 1-1-338, Flat No.AT2,
Samskurthi Sansar, Mohan Nagar, Kothapet, Hyderabad-35
(tptf2011@gmail.com)

Copy to Smt.Vijaya Lakshmi, President, Bharatiya Janata Party, Visakhapatnam
District, D.No.20-8-12, Mani Manikyala Building, Sunkarametta Junction,
Vizag Trunk Road, Anakapli, Visakhapatnam Dist.,-531001

Copy to the District President, A.P.YSR Teachers' Federation, Kurnool District

Copy to Sri Yadla Aadiraju, President, Dist.Congress Committee, Vizianagaram

//Forwarded :: By Order//


SECTION OFFICER